

DEPARTMENT OF HEALTH SERVICES

744 P STREET
SACRAMENTO, CA 95814



(916) 323-0503

February 10, 1988

CMSP Letter 88-3

TO: All CMSP County Welfare Directors

SUBJECT: Verification of Workload Unit Activity

Enclosed are the CMSP workload unit totals from March through December 1987.

To determine the total workload units for each month, we have used the data which you reported on Form CMSP 237 (Caseload Movement and Activity Reports), March - December 1987. Line 7 (Intake Cases) is "weighted" (multiplied by a factor of six) and added to Line 10 (Continuing Cases). This sum is the workload units for the reported month.

Your CMSP eligibility allocation for FY 1988-89 will be based on workload unit totals for the period March 1987 - February 1988. To compute each county's allocation, the average monthly workload units for this 12 month period will be multiplied by a standard cost per workload unit.

Please verify your county's workload unit totals on the attached table with your records. Then notify Genny Fleming by telephone or in writing if our data agree or if there are any discrepancies.

It is most important that all data submitted by your county be both accurate and timely. January 1988 CMSP 237 data reports are now due. February reports, outstanding or revised reports, and the resolution of discrepancies are all due no later than March 14, 1988. If you have any questions regarding this notice, please call Genny Fleming at (916) 324-2151.

Sincerely,

Jim Martinez, Chief
County Medical Services Program
County Health Services Branch

Enclosure

GF:tn

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